

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden, County Durham
SR8 4LX
Tel: 0191 518 0823

28th October 2022

Dear Member

You are summonsed to attend the Horden Parish Council Meeting to be held in Horden Social Welfare Centre, Seventh Street, Horden on Thursday 3 November 2022 at 6pm.

HORDEN PARISH COUNCIL ORDER OF BUSINESS **Meeting to be held 3 November 2022**

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 6 October 2022 (enclosed)** – to consider for approval.
4. **Public Participation** – to receive any representations or questions from the public in accordance with standing orders 3 e-g. ***Members of the Public are invited to address the Parish Council on matters relating to the agenda for up to 3 minutes per person during a period not exceeding 20 minutes.***
5. **Parish Council Financial:**
 - a) **Bank Balances (enclosed)** – to approve report and nominate two Councillors to sign Bank Reconciliation.
 - b) **Finance Report (enclosed)** – to consider Income, Expenditure and Variance Report to 30/09/2022, Month 6.
 - c) **Cash Withdrawals and Debit Card Transactions (enclosed)** – to approve report.
 - d) **Bank Transfer(s) October 2022** – no approve transfer(s).
6. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
7. **Members/Officers Allowances** – to consider claims for approval.
8. **Date for 2023/24 Budget Briefing 17 November 2022** – to note date of briefing.
9. **Horden Salvation Army request for financial assistance (enclosed)** – funded via General Power of Competence.
10. **Creative Youth Opportunities request for financial assistance (enclosed)** – funded via General Power of Competence.
11. **Winter Warm Hub update (enclosed)** – to consider report and recommendations.
12. **Andy's Man Club** – to consider free use of Horden Social Welfare Centre.
13. **Damage and Incident Report(s) (enclosed)** – to consider report(s).
14. **Cemetery Burial and Income Report 24 September to 23 October 2022 (enclosed)** – to receive the information.
15. **Remembrance Sunday 13 November 2022 (enclosed)** – to consider 2022 procedure.
16. **Co-option of Councillor** – to consider co-option to fill the vacancy caused by the resignation of Patricia Naisbett.
17. **Register of Delegated Decisions (enclosed)** – to approve report.
18. **Councillor Training** – to agree a suitable date for councillor training with the National Association of Councillors.

- 19. Grants Houses Allotments (enclosed)** – to consider the attached report.
- 20. Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
- 21. Staff Matters:**
- i **Notes of Employee Forum held 13 October 2022 (enclosed)** - to consider recommended actions.
 - ii **Verbal update on staff capacity.**



Samantha Shippen
Clerk to the Council
28th October 2022

To: All Members of Horden Parish Council/cc Public Notice