

Horden Parish Council

Horden Social Welfare Centre
Seventh Street
Horden
County Durham SR8 4LX
Tel: 0191 518 0823
Email: hordencouncil@btconnect.com

9th April 2021

Dear Member

You are summonsed to attend a **VIRTUAL** Meeting of Horden Parish Council on **Thursday 22nd April 2021 at 6pm** for the purpose of transacting the following business:

Zoom Meeting:
Meeting ID: 884 4064 9562
Passcode: 985782

Members of the Public are invited to address the Parish Council on matters relating to the agendas prior to the start of the meeting for a period not exceeding 20 minutes.

Members of the Public who wish to join this Meeting should contact the Clerk by email or telephone before 12 noon Thursday 22nd April 2021.

HORDEN PARISH COUNCIL
ORDER OF BUSINESS
Meeting to be held 22nd April 2021

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Horden Parish Council Meeting held 4th March 2021 (enclosed)** – to consider for approval.
4. **Police Report (enclosed)** – to consider Report.
5. **Durham County Council, Police & Crime Commissioner and Town and Parish Council Elections 6th May 2021 Guidance for Elected Members and Employees (enclosed)** – to receive the information.
6. **Exclusion of Press and Public.** In accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act, 1960, the Council is requested to RESOLVE to exclude the press and public from the meeting for the following items of business on the grounds that it involves information prejudicial to the public interest by reason of the person and confidential nature of the business to be transacted.
7. **Minutes of the Personnel Committee Meetings held 3rd and 10th March 2021 (enclosed)** – to consider for approval.
8. **Minutes of the Personnel Committee Meeting held 24th March 2021 (enclosed):** –
 - i. To consider Report of Personnel Committee.
 - ii. To consider Recommendations for approval.
9. **Review Job Description and Person Specification for the post of Parks and Cemetery Manager (enclosed)** – to consider for approval.



Mr Kevin Wilkinson
Clerk to the Council
9th April 2021

To: All Members of Horden Parish Council/cc Public Notice

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Dear Member

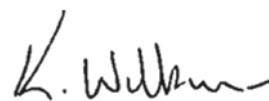
You are summonsed to attend a **VIRTUAL** Meeting of the Parks and Cemetery Committee on Thursday 22nd April 2021 immediately following the Meeting of Horden Parish Council for the purpose of transacting the following business:

Zoom Meeting:
Meeting ID: 884 4064 9562
Passcode: 985782

PARKS AND CEMETERY COMMITTEE
ORDER OF BUSINESS

Meeting to be held
22nd April 2021

- 1 **Apologies for Absence** – to consider for approval.
- 2 **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
- 3 **Minutes of the Parks and Cemetery Committee Meeting held 4th March 2021 (enclosed)** – to consider for approval.
- 4 **Big Spring Clean 2021 (enclosed)** – to consider partnership with Horden Helping Hands.
- 5 **St John's Day 24th June 2021 (enclosed)** – to consider participation.
- 6 **Disposal of Third Street Allotment** – to consider the Deputy Clerk/RFO's verbal update.



Mr Kevin Wilkinson
Clerk to the Council
9th April 2021

To: All Members of the Parks and Cemetery Committee/cc Public Notice

Horden Parish Council

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9th April 2021

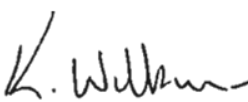
Dear Member

You are summonsed to attend a **VIRTUAL** Meeting of the Finance and General Purposes Committee on Thursday 22nd April 2021 at 6pm for the purpose of transacting the following business:

Zoom Meeting:
Meeting ID: 884 4064 9562
Passcode: 985782

FINANCE AND GENERAL PURPOSES COMMITTEE
ORDER OF BUSINESS
Meeting to be held 22nd April 2021

1. **Apologies for Absence** – to consider for approval.
2. **Declarations of Interest** – to note declarations of interest from Members on items of the agenda.
3. **Minutes of the Finance and General Purposes Committee Meeting held 4th March 2021 (enclosed)** – to consider for approval.
4. **Parish Council Financial**
 - a) **Bank Balances, Estimated General/Earmarked Reserves and Cash Flow Forecast as at 31/03/2021** – to receive information.
 - b) **Income and Expenditure as at 28/02/2021, Close of Month 11 (enclosed)** – to consider report.
 - c) **Cash Cheques** – to endorse payment of cash cheques.
 - d) **Bank Transfers March 2021** – to receive details of transfer(s).
5. **Invoices for endorsement for payment (enclosed)** – to approve for payment.
6. **Members/Officers Allowances** – to consider claims for approval.
7. **SWC Bar Stock (enclosed)** – to consider Tender Arrangements for re-sale of stock.
8. **Durham County Council Multi-Agency Office Space (enclosed)** – to consider approval of Heads of Terms and note the update.
9. **Covid-19 Mobile Testing Unit Horden Social Welfare Centre Car Park (enclosed)** – to note the information.
10. **Planning Applications** – <http://publicaccess.durham.gov.uk/online-applications/>
 - **DM/21/01030/FPA** – Internal Refurbishment of existing unused DCC Office Building to form a Resource and Recovery Centre at Horden Resource Centre, Sunderland Road, Horden, SR8 4NU for Durham County Council.


Mr Kevin Wilkinson
Clerk to the Council
9th April 2021

To: All Members of the Finance and General Purposes Committee/cc Public Notice