



Horden Parish Council

Recruitment to the post of Cleaner/SWC Assistant

Salary Grade – 1, Spinal Column Range – 1

Salary Range - £20,258 (£10.53 per hour) Pay award pending

Hours of Work – flexible - minimum 6 per week

Actual working hours and working arrangements will be subject to agreement.

Membership of the Local Government Pension Scheme

Occupational Sick Pay arrangements are covered by the National Agreement for Local Government Services (Green Book)

The Council is seeking to recruit a Cleaner/SWC Assistant to join our team.

The main focus of the job is cleaning the Social Welfare Centre, setting out rooms and looking after user bookings. You will be required to open & lock the building when required including setting alarms and making security checks

Although the work will be mainly on a morning, you will be expected at times to work in the evening or at weekends to meet the needs of our users.

For an informal chat about the role, please contact Angela Lee, SWC & Events Manager.

An application pack can be requested by phoning 01915180823 or emailing admin@horden-pc.gov.uk. CV's will not be accepted.

The deadline for applications is noon on Wednesday 14th June 2023 applications should be sent in confidence to Mrs Sam Shippen, Clerk to the Council clerk@horden-pc.gov.uk.